



# KIDS CLUB ELY LTD

## St John's Preschool

### Preschool Data Sharing Agreement

Date –

This Data Sharing Agreement is between:

The Data Controller – Cathy Price

And the Data Processor –

**Data sharing in relation to –**

Local Authority Funding

**What data is being shared?**

To comply with the Local Authority Funding requirements I am required to collect data relating to –

- Child's full name and date of birth
- Parent/s address
- Parent/s national insurance number/s
- Ethnicity

You will need to read your funding form and add any further details to the list.

**How will the data be shared?**

- Paper forms will be completed by parent/s
- Electronic inputting of data for Local Authority

**Data sharing notes:**

There must be a clear legal basis for sharing data.

Data must be protected when shared.

Parents and children have the right to access, rectify or erase data and to object to data sharing.

Data will only be retained for as long as it is needed to support the child's care, learning, development and / or to comply with the Early Years Foundation Stage (EYFS).

The recipient agrees to use the personal data in accordance with GDPR law.

In case of a serious data breach a Data Breach Register must be completed and the child's parents and the Information Commissioners Office must be informed.

Signature		Date	
Print Name		Relation to child	